

WAYNE COUNTY HIGHWAY DEPARTMENT
7227 ROUTE 31
LYONS, NEW YORK 14489
315-946-5600
315-946-5610 (fax)

DRIVEWAY PERMIT

PERMIT NO. _____

APPLICANT'S NAME _____

APPLICANT'S HOME ADDRESS _____

PROPERTY LOCATION _____

TELEPHONE NO. _____

DRIVEWAY CULVERT PIPE INSTALLATION

The Superintendent of Highways or his representative shall, at the request of the property Owner, determine if a driveway culvert is needed at the new installation, will determine the culvert size (diameter), type of pipe, and schedule installation by Wayne County Highway Crew. The highway crew will provide the Owner with a maximum of two (2) six wheel dump truck loads of gravel. The Owner will order, purchase the pipe, and have the pipe delivered to the driveway location for the highway crew. Upon installation the Permittee/Owner conveys ownership to the County of Wayne, who will maintain the culvert.

Driveway Culvert Installation/Permit Fee is \$200.00

Payment shall be made to Wayne County Highway Department with a certified check, cashiers check, or money order.

No cash, personal check, or company checks.

In consideration of the granting of the within permit, the Undersigned hereby accepts the same subject to the restrictions and regulations therein described.

Signature of Applicant Date

Superintendent of Highways Date

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FOR OFFICE USE ONLY

Site visit made by: _____ Date: _____

Pipe required: Yes _____ No _____ Size pipe required: _____

Date pipe installed: _____ Installed by: _____

WAYNE COUNTY HIGHWAY DEPARTMENT

DRIVEWAY INSTALLATION AND REPLACEMENT POLICY

Purpose: To establish consistent, standard procedures for the sizing, original installation and replacement of existing driveways and driveway pipes on Wayne County roads.

- All requests for new or replacement driveways and driveway pipes shall be made by contacting the Wayne County Highway Department. A pre-paid installation fee of \$200.00 per each 20 foot length of pipe will be required for all new driveway pipe installations or additions to existing driveway pipes to be installed by the County Highway Department. If no pipe is required for the driveway, there will be no fee for the permit.
- Upon receiving an initial driveway request, a County Highway Department representative will meet with the interested property owner to review existing site conditions, determine the proper diameter and length of pipe to purchase and whether end sections are required. The property owner will receive a Driveway Permit Application and brief instructions on what is required on the application from the Highway Department representative. The property owner shall mark the location of the proposed driveway with wooden stakes or with roadway marking paint on the shoulder of the road.
- All new driveway pipe and fittings required (as determined by Wayne County Highway Department) shall be purchased by the property owner requesting such new installation. The property owner will notify the Wayne County Highway Department when they have obtained the required pipe and fittings. Installation work will be scheduled to start as soon as practical. No driveway installation work shall proceed prior to receipt of the required installation fee. Checks should be made out to: Wayne County Highway Department.
- All new and replacement pipes shall be ADS or Hancor smooth bore polyethylene (when possible) or equal as approved by the Wayne County Highway Superintendent or his designee. All 12"- 48" pipes shall meet AASHTO M294-97 Type S requirements.
- All material costs for replacement pipes and/or additions to existing pipes requested by the property owner shall be borne by the property owner if it is determined upon inspection of the pipe that the pipe has not been damaged by the Wayne County Highway Department and that the pipe is functioning properly.
- All driveway pipes installed by private contractors or individuals without prior approval and permission of the Wayne County Highway Department shall be subject to removal and re-installation to the satisfaction of the Wayne County Highway Superintendent or his designee at no cost to the Wayne County Highway Department.
- Any additional headwalls, retaining walls, decorative work, driveway pipes, etc installed at new or existing driveways, within the County right-of-way, without the prior approval of the Wayne County Highway Superintendent or his designee is prohibited and will be subject to removal by the owner at no cost to the Wayne County Highway Department.