

WAYNE COUNTY - JOB LEADS

January 30, 2012

Finger Lakes Works – Career Center
1519 Nye Road, Lyons, NY 14489
Telephone: (315) 946-7270
Fax: (315) 946-7271 & (315) 946-7709



**We are located in The Wayne County Health Services Building/Campus,
which is Tobacco Free. Tobacco is not allowed on the premises.**

We update The Finger Lakes Works job leads weekly on our Wayne County website.

Just go to: www.co.wayne.ny.us and click on Workforce Development.

Here are a few websites you may find helpful for checking job availability and applications:

- NYS Dept. of Labor: www.labor.ny.gov
- NYS Civil Service: www.cs.state.ny.us
- ABVI-Goodwill: www.ABVI-Goodwill.Jobs (click on the link)
- Clifton Springs Hospital & Clinic: www.cshosp.com
- Concentrix: www.concentrix.com/careers_us.html
- Eastview Mall Stores: <http://www.eastviewmall.com/Stores/MallJobs/>
- Health Career Positions & Assessments: www.rahec.myhealthcareer.org
- Lifetime Care: www.lifetimecare.org
- Time Warner Cable: www.timewarnercable.com/careers
- Via Health of Wayne: www.viahealth.org
- Wayne County AmeriCorps: www.waynecap.org/Programs/Americorps/
- Wegmans: www.wegmans.com

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**Need a job, but lack the skills employers want?** If you are 55 or older, with very limited income and want to work, we may be able to help. **Experience Works** is a training program which helps seniors update their skills, or learn new ones, so they are able to meet the needs of today's businesses. . For more information visit our website at [www.experienceworks.org](http://www.experienceworks.org) and/or call 1-800-854-1578. Regional Office at Wayne County Workforce Development, 315-946-7714, Mon-Thurs 9am to 3pm, Fri, 9am to 1 pm.

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ALBANY -- The state has launched a new "Jobs Express" website that lets users search for job openings in regions of the state. The new website -- www.labor.ny.gov/jobs/regional.shtm -- lists 42,370 job openings across the state. The state has had a Jobs Bank website, but the new one aggregates the positions by region and job types, officials said. The new website will soon be available. "The Jobs Express web site makes it easier for New Yorkers to find what jobs are available and where they are available," Gov. Andrew Cuomo said in a statement. For more information about the services, visit www.labor.ny.gov.

SUMMER JOB FAIR on February 10, 2012, 11:00 am to 2:00 pm at the Finger Lakes Community College, 3325 Marvin Sands Drive, Canandaigua. The Job Fair will be held in the hallway, on the second floor. Students and community members can meet employers with summer job openings, (585) 785-1270.

Lakeview Lawn and Landscape, Inc. is an established, growing company seeking career oriented individuals to join our team! Come meet us at our **JOB FAIR** for on-site Interview on:

Saturday, February 4, 2012 from 10:00 am – 1:00 pm at
4477 County Road 1, Canandaigua, NY 14424

OR

Saturday, February 11, 2012 from 10:00 am – 1:00 pm at
245 Mt. Read Blvd., Rochester NY

Explore Career Year Round Employment Opportunities in:

- **COMMERCIAL LANDSCAPE MAINTENANCE**
- **WEEKLY SERVICE CREWS**
- **DETAIL CREWS**
- **SNOW REMOVAL**

Call (585) 394-6701 for details/information. www.LakeviewLandscape.com
Refreshments will be served.

Immediate openings for Concentrix: a SYNEX Corporation Company **Recruitment event** on Tuesday, January 31 11am to 1pm/5pm to 7pm, 3750 Monroe Avenue, Pittsford, NY 14534.

- **TELE-PROSPECTING REPRESENTATIVES** on our CA Technology Team selling enterprise software to business.
- Experienced **CORPORATE RECRUITER**. The focus of this job is making connections with people and deciding if they are the correct fit for Concentrix.

Please bring a copy of your resume. Our company offers: full benefits, stable base pay plus variable comp., career advancement opportunities. For more information go to www.concentrix.com or call 585 218-5573.

CERTIFIED NURSING ASSISTANT CLASSES begin March 5, 2012. Tuition free for qualified applicants. Info: 315 332-7363 Wayne-Finger Lakes BOCES Regional Service Center, 131 Drumlin Court, Newark NY.

HELP WANTED: special Job for Special People. Want to make a real difference in the life of an elderly person? Help us serve our cherished, but sometimes disconnected elderly with non-medical companionship and home care. Newark & Macedon part-time, flexible hours. Call today: 315 538-9639, ext. 3 Home Instead Senior Care.

Full-time position: **RELIEF COOK**, 9:30AM-6:00PM/6:00AM-2:00PM; Excellent benefits package, competitive wages. Apply to Crest Manor Living & Rehabilitation Center, 6745 Pittsford-Palmyra Road, Fairport.

CUSTODIAN: Part-time positions, days, evenings and nights, flexible schedule available. Building and grounds maintenance, general interior and exterior cleaning, varied shifts. High school diploma or equivalent, valid NYS Driver's License and reliable transportation required. Free YMCA membership available. Apply in person or on-line by February 17, 2012, to Eastside Family YMCA, 1835 Fairport Nine Mile Point Rd., Penfield, NY 14526 or on-line at rochesterymca.org/careers. EOE

Remedy Intelligent Staffing:

Hiring for IEC Electronics: **SOLDERING * ASSEMBLY * STOCKROOM**. Three shifts available. \$9.00 to \$10.80 and up. Temp to Perm positions, insurance benefits and weekly pay. See us at the Sodus Library, 17 Maple Ave., Sodus on Wednesday, February 1st from 1 to 2 pm.

Also hiring at other companies around the area:

- **QUALITY CONTROL**
- **SHIFT MANAGERS**
- **MACHINE OPERATORS**
- **CLERICAL**
- **PACKERS**
- **SMT TOOL AND DIE**
- **And more!**

Apply in person with Remedy Staffing at our Palmyra Office, 628 East Main Street Palmyra, Monday-Friday from 8:30 am to 3:00 pm. Start your application process online: www.remedystaff.com, pick Palmyra branch. Call us today with your questions or for more information 315-597-6939.

Homecare PLUS. Free Home Health Aide Training. **CAREER TRAINING** assisting homebound patients during illness or after surgery. Tuition-Free * Home Health Aide * Certification Classes. Job offer upon successful completion. Work is available in Ontario, Wayne and Seneca Counties. *Requirements:* High School diploma/GED. Prior care giving experience helpful. Must have ability to travel. 2-3 professional references (no friends or family members please). Pre-employment physical. Must be available Monday-Friday from 8:00am-3:45pm to complete the 2 and ½ week training program. *Employment Benefits:*

- \$9.00 per hour to start (\$10.00 per hour on weekends)
- Additional hospice home health aide training available
- Mileage reimbursement (.45 per mile)
- Employee referral incentives of up to \$7500.00
- Medical (free single plan available) & Dental
- Retirement Plan available
- Paid holidays, vacation and sick time.

To be considered for admission: Apply online at <http://www.lifetimecare.org> or in person at Lifetime Care Monday-Friday 8:30am-4:30pm, 800 West Miller Street (Wegmans Plaza) Newark. Phone (800) 724-1410, ext. 1308. Fax: (585) 214-1236. EOE

Lifetime Care Home Health Care and Hospice now hiring in Wayne County Region.

- **HOSPICE RNs** – Full-time days or per diem
- **HOME CARE RNs** – Full-time days/evenings, part-time weekends
- **OCCUPATIONAL THERAPISTS** – Full-time/Part-time
- **PHYSICAL THERAPISTS** – Full-time/Part-time
- **SOCIAL WORKER** – Per Diem

All positions require applicable credentials and 1+ years current experience in an acute care or acute care rehab in the associated discipline. Home Health Care experience a plus, but not required. Must have ability to travel. Lifetime Care offers outstanding work/life balance, a leadership team that values employees, competitive benefits and pay. To apply, visit us at <http://www.lifetimecare.org> (click on “careers”) or call 800-724-1410, Human Resources, Ext. 1133 EOE. Restrictions apply. Please ask for details.

Micro-Tech Machine is looking for employees interested in working in a dynamic, state of the art environment in the Aerospace Industry. If you take pride in your work, like to be challenged and consider yourself a self-starter, then you might be the right person for our quickly growing team. Positions include:

- **CNC MACHINISTS**
- **QUALITY INSPECTORS**
- **DEBURRING ASSOCIATES**

Competitive wages and benefits offered. Send resume or apply in person to: Micro-Tech Machine, 301 West Shore Blvd., Newark NY 14513. Phone 315 331-6671.
info@microtechmachine.com

Accepting applications for **DISHWASHERS** and experienced **WAITRESSES**. Apply in person at Gus's Family Restaurant, 3743 Rte. 104, and Williamson. No phone calls.

TRAFFIC COORDINATOR/GRAPHIC ARTIST: Monday-Friday, 1:30pm-10pm. Gatehouse Media, Inc., is seeking an experienced, enthusiastic and hard-working Traffic Coordinator professional to join our team in our Canandaigua, NY office. *Position summary:* The Traffic Coordinator is responsible for ensuring the timely flow of design work throughout the advertising tracking system. Monitoring pre and post design work, troubleshooting discrepancies, and ensuring corrective steps when necessary is a daily requirement. Be available to answer design questions for staff, or get answers, and communicate information to all designers. Acts as the liaison between the local sales force and the ad building centers. This position creates tier 1 and 2 new ads or makes changes to existing ads based on electronics layouts and communication received through the ad tracking system.

Knowledge, skills and abilities:

- Ability to work in an extremely fast-paced production environment while maintaining a high degree of accuracy. Leverages knowledge and understanding of graphic design, creative and production-both print and online-to facilitate effective communication between departmental teams.
- Proficient use in applications: InDesign-willing to learn other software.
- Exemplary verbal and written communication skills. Clearly communicates requirement, expectations and deadlines accordingly. Must be able to resolve issues tactfully.
- Strong attention to detail-ability to cross check proofs/layouts and communicate adjustments as needed.
- The ability to organize tasks in a manner that takes into consideration the urgency and importance of business objectives; handle multiple projects/tasks in an effective manner.
- Ability to work both as a team and independently. Operates effectively in a fast-paced, deadline-driven environment.
- Assess workload and resource allocation within studio teams based on project timelines and manages efficient workflow.
- Experience working with a Mac.

Requirements: Ability to communicate using Skype or Instant Messaging: able to communicate with external partners with cultural and language differences. Must be available and willing to work extended hours as occasionally needed (during crunch times!) per day or per week, including weekends and holidays, to meet business needs.

Education/experience: 2-3+ years traffic experience or project management experience within an agency, graphic design firm, internal corporate or pre-press department. High School diploma a must, Bachelor's degree or equivalent preferred. Join our winning team today by applying: GateHouse Media Inc., Attn: Jim O'Connell, 73 Buffalo St., Canandaigua NY 14424 joconnell@corp.gatehousemedia.com No phone calls please. Visit gatehousemedia.com for more information about our company.

COMMUNITY NEWS REPORTER: Messenger Post Media is looking for a multimedia news reporter to relentlessly cover community news, develop insightful stories on community issues and product lively profiles and features. The ability to write accurate, clear and information-packed copy for digital and print is a must. Ideal candidate has a bachelor's degree and previous news writing experience at a community or college newspaper. Messenger Post Media includes the Daily Messenger in Canandaigua, 10 Post newspapers in suburban Rochester, and 11 community web sites. If interested, please send your resume, cover letter and writing samples to Executive Editor Rick Jensen by e-mail at: rjensen@messengerpostmedia.com. Visit gatehousemedia.com for more information about our company.

NEWS PAGE DESIGNER: Messenger Post Media is looking for a news page designer to fill a temporary full-time position at its Canandaigua office. Responsibilities include editing stories, writing accurate headlines and designing pages using Quark software. Ideal candidate has previous page design experience at a college publication or community newspaper. Messenger Post Media includes the Daily Messenger in Canandaigua, 10 Post newspapers in suburban Rochester, and 11 community web sites. If interested, please send your resume and design samples to Executive Editor Rick Jensen by e-mail at: rjensen@messengerpostmedia.com. Visit gatehousemedia.com for more information about our company.

AUTOMOTIVE TECHNICIAN help wanted for growing shop in Williamson. Must do quality repairs with a professional work ethic. Independent or dealership experience OK. This is a full-time permanent position with benefits and room for advancement. See Dave Lewis in person at Cavallaro-Neubauer, 3740 Route 104, Williamson. www.cav-neub.com

BUILDING INSPECTOR: Town of Huron is seeking a qualified individual to serve as an Assistant to the Building Inspector. This is a part-time position (March-September) requiring someone willing to work flexible hours (on average, 15 hours per week). *Responsibilities:* Assist Building Inspector in follow-up of zoning issues: Applications, complaints and violations. *Requirements:* Must have good knowledge of construction, familiarization with zoning law, good people skills, computer skills and a clean driver's license. Application/Resumes will be accepted thru February 13, 2012, must provide references. Mail: Town of Huron, 10880 Lummisville Road, Wolcott NY 14590, Email: rgallant@townofhuron.org

TOWN HISTORIAN: the Town of Huron is accepting applications at the Town Clerk's Office, 10880 Lummisville Road, Wolcott, NY 14590 for the appointed position of Town Historian for 2012. Applications may be sent by mail or hand delivered to the Huron Town Hall. Applications will be accepted until February 13, 2012.

TOW TRUCK OPERATOR – Local company is looking for a responsible person to drive and operate tow trucks, full or part-time. A clean driver's license and towing endorsement is a MUST to be considered and applicant must live local. The position could be for just nights and weekends as a part-time position or add some day shifts for full-time. Pay is commission based. Great job for a seasonal worker or retiree. Please call 585 370-3441 for more information.

Local organization seeks **PROFESSIONAL** for temporary full-time fundraising effort for 11 weeks. Presentation, organization, and good people skills a must. Great opportunity for retired professionals, recent graduates, and those laid-off. Contact: United Way of Wayne County 315 331-2773.

EQUIPMENT MECHANIC/OPERATOR – Local Road Construction Company is seeking a Mechanic/Operator. Must have knowledge of truck fleets and road construction equipment including: hydraulics, welding and fabrication. Must possess own tools. A CDL license and NYS Inspection license are preferred, but not necessary. Ideal candidate will be self-motivated and have basic computer and record-keeping skills. Submit resume to jbreitwieser@midlandasphalt.com. EOE

MECHANICS HELPER – Expanding Road Construction company seeking a Mechanics Helper. Must be interested in learning maintenance and repairs to a wide variety of Road Construction equipment. Will work with the ideal candidate to acquire a CDL and NYS Inspection license. Submit resume to jbreitwieser@midlandasphalt.com. EOE

STAFF ACCOUNTANT: We are seeking a Job Cost/Inventory Accountant. General knowledge of A/P, A/R, billing and G/L is a must. Ideal candidate should be familiar with accruals and journal entry processing. Must be computer literate in Word, Excel, Outlook and the Internet. Full-time work schedule with occasional Saturday and overtime during busy summer months. Occasional travel may be required. A four (4) year Degree in Accounting is preferred. Submit resume to jbreitwieser@midlandasphalt.com. EOE

Experienced **TITLE CLERK/SALES:** Williamson: Small Used Car Dealership seeking experienced title clerk/sales. Great opportunity for motivated person. Call Jim at 315 589-6052.

Finger Lakes Works is an Equal Opportunity Employer/Program and auxiliary aides and services are available upon request to individuals with disabilities. (Federal Register, /Vol.64 No.218-61728) "In Cooperation with the Workforce Investment Board."

The **WAYNE COUNTY HUMAN RESOURCES DEPARTMENT** would like to inform the public of employment opportunities in county government. The majority of county job openings include qualification by taking civil service examinations. The county encourages bi-lingual and minority applicants to participate in this process to diversify staff for the current and future needs of the county. Wayne County is an equal opportunity employer. Information, including examination dates and current openings, is available on the County of Wayne web site at www.co.wayne.ny.us, (click on; Human Resources) or by calling the Wayne County Human Resources Office, 26 Church Street, Lyons at 315-946-7483.

Current Job Openings

<i>POSITION</i>	<i>Last Filing Date</i>
Library Director 1	February 14, 2012
Nursing Assistant	February 9, 2012
Supervising Public Health Nurse	January 30, 2012
Director of Veterans' Service Agency	
Self-Insurance specialist	
Management Assistant	
Dir. Of Eco. Dev. and Planning	
Staff Psychiatrist	Accepted continuously
Staff Psychologist	

Examination Schedule

<i>Exam #</i>	<i>Title</i>	<i>Last Filing Date</i>	<i>Exam Date</i>
#67-248 O.C.	Correction Officer	March 1, 2012	April 14, 2012
#2012-2	Senior Typist/Senior Clerk Typist	February 3, 2012	March 3, 2012
#67-567 O.C.	Community Mental Health Professional	February 1, 2012	March 17, 2012
#66-806 O.C.	Supportive Case Manager	February 1, 2012	March 17, 2012
#67-796 O.C.	Staff Social Worker	February 1, 2012	March 17, 2012
#69-060 O.C.	Program Supervisor	February 1, 2012	March 17, 2012
#68-965 O.C.	Head Custodian	January 27, 2012	March 3, 2012
#70-836 Prom.	Head Custodian Prom.	January 27, 2012	March 3, 2012
	Public Health Nurse	Accepted continuously	
	Supervising Public Health Nurse	Accepted continuously	

Candidates must have been legal residents of Wayne County for at least ONE month immediately preceding the date of the written test, unless otherwise noted on the examination announcements.